



# Brooks Hill PTA

## Meeting Minutes

[Brooks Hill PTA 2021-2022](#)

[Board Members](#)

Janelle Enser: Co-President  
Lisa Turner: Co-President  
Rachel Rayburn: Vice President  
Lindsey Schwartz: Treasurer  
Theresa Cline: Secretary

### Brooks Hill School PTA Meeting

May 10, 2022

6:30pm - Brooks Hill Elementary Cafeteria

Call to order 7:10 PM by Janelle Enser /Quorum Established

**Attendees:** Janelle Enser, Lisa Turner, Rachel Rayburn, Lindsey Schwartz, Theresa Cline, Meredith Klus, Stacie Miller, Amy Tome, Annie Post, Alexa Schwartzbeck, Melissa Kreso, Kristi Michell, Jean Waldmiller  
Teale Brown, Beth Rupp, Rachel Wiesner

### Call to Order/Welcome and Introductions

### Approval of Last Month's Meeting Minutes

Approved as written

### Report of Officers

#### Treasurer's Report: Lindsey Schwartz

We ended March with \$38,915.46 in the checking account, \$4,860.14 in the savings account, and a PayPal balance of \$8.20. Some activity for the month included supplies for memory book, yearbook, and several payments for STEAM Faire and Staff Appreciation Lunch events. Income included Amazon Smile, 4 new memberships, Fun Run T-shirt sponsorships, and a check from Benevity Community Impact. Also, to note, a payment was made to stop check #2314, and therefore a refund for that amount.

We ended April with \$41,104.63 in the checking account, \$ 4,860.14 in the savings account, and a PayPal balance of \$16.40. Activity for the month included STEAM Faire supply reimbursement, Teacher Appreciation gift purchases, and Fun Run prizes. Income included 2 new memberships, Fun Run sponsorships, and Fun Run pledges.

A Budget Draft for the 2022-2023 school year has been available for review on our PTA website. Hopefully you've had a chance to look it over, but if not, I will guide you through some highlights. We are making various exciting updates to the budget for next year. We will be voting on whether to approve the budget tonight.

2022-2023 PTA budget vote - Approved

15: YES

0: NO

0: ABSTAIN

Additional comments re: budget:

Book Vending machine – free birthday book, month of their birthday

Pay for machine upfront, then sustainable via scholastic dollars

Hoping to add a 2<sup>nd</sup> Gaga pit, one for K-2 and one for 3-5 to separate out kids

STEAM Faire – every year event

Bingo/family night and play will go every other year

Q: is that why book fair is break even?

A: Scholastic takes 75% back of what we make, so if we take scholastic dollars, we get 50% so we can use it to

Meredith – so proud of how the PTA operates, no one does it like we do it  
Opportunities our kids have are deeper and more frequent and at low or no cost  
We want all families to feel like they can be part of the community  
Look out for the highlights for how we spend the money – went home in back packs

**Vice President's Report: Rachel Rayburn**

2 members added last month  
Yearbook submitted last Monday  
Memory book set to admin, committee to take one more look  
Staff Thank You notes for the luncheon, cards and gift cards were received

**Principal's Report: Mrs. Klus**

Appreciation for the staff luncheon – moved it to be inclusive to everyone  
Important for kids to see that everyone is a teacher, everyone is included  
Looking forward to the normalcy of the events that are coming up after so much time  
Monday, we returned to the full cafeteria - very exciting and very loud!  
There were some nerves and trepidation with some students, especially those who still mask, etc.  
All district schools must be back in cafeteria by 5/18  
Kids moved their desks out of rows for the first time in 2 years  
K-2 go back to table format in classroom from desks next year  
3<sup>rd</sup> graders will be in desks

Q: what will we do with all the desks?

A: Not sure what we will do with them

**Lead Teacher Report: Mrs. Waldmiller**

So much gratitude for all the special treats from Teacher and Staff appreciation  
Calligraphy was amazing, teachers saved the envelopes  
Looking forward to the end of year events

**Report of Coordinators**

Fun Run – Lisa Turner  
More business came through as t-shirt sponsors, helping to cover the upfront costs  
So many volunteers – 60 individuals signed up  
Over 70% of the students are registered  
Trending lowers this year on pledges but looking at a minimum of \$25K profit

**International Day – Lisa Christensen**

Meeting with admin tomorrow  
Emily Hunt teacher liaison

**Colonial Day – Janelle Enser**

Following a similar model to International Day  
5 different stations and will end the day in the café with town historian  
Some of the activities include 19<sup>th</sup> century dance, tin piercing, German Paper cutting  
Regular lunch, not bringing in food

**Final Thrill – Alexa Schwartzbeck**

Final Thrill is one month from today  
Split in 2 groups (2 classes and 3 classes)  
1 group 3:30-4:30 PM to laser tag  
Other group to popcorn and DJ, etc.  
5:30 PM into café with DJ  
Food pizza and cupcakes, water, and juice  
Memory books and picture with bag will be presented along with a blanket “class of 2029  
There will be a photo booth  
Raffle as well so kids can have some more fun  
Q: Can middle schoolers volunteer to help?  
A: Not much to do once in the café, parents aren’t allowed to come so maybe not, offer to 5<sup>th</sup> grade parents  
Reminder flyers ASAP (Friday latest)  
Volunteer opportunities to be in MTK next week

Additional comments from Meredith Klus:

The way we do things now is more sustainable – less volunteers needed  
Good to pull on resources from the outside and moving the kids around to make it special  
Seems to be planning events smarter

### **PILOT Awards**

Presented by Janelle Enser:

This evening I am honored, on behalf of the Brooks Hill PTA, to present this year’s PILOT Awards. PILOT Awards are given to exiting 5th grade parents who have exemplified the award’s acronym: PILOT--Parents Involved Loyal Over Time, by serving as PTA Board members and/or event coordinators and gifting our school community with their time and talents.

Combined, this year’s recipients have dedicated thousands of hours on behalf of the PTA to further the partnerships inherent in our school and to provide experiences for our school community that supports the curriculum in a dynamic way.

We have 5 parents receiving the 2021-2022 PILOT award:

### **Annie Fitzpatrick-Post**

Annie has served as a Room Parent, FFF Volunteer every year it was held during her time here, Math/Science Action Coordinator, Picture Day Volunteer, and Fun Run Volunteer. Most notably, Annie has been in charge of the PTA Bulletin Boards here at Brooks Hill for the past 5 years. We will greatly miss her creativity and beautiful, informative designs.

### **Alexa Schwartzbeck**

Alexa has served as our School Wide Math Action Coordinator, Grandparent Day Coordinator, Room Parent, FFF Coordinator, Colonial Day Volunteer, International Day Coordinator and Final Thrill Coordinator. Most of these roles she has held multiple times over the years. For the past 10 Years Alexa has coordinated our annual Sharing Tree Toy Drive during our Month of Giving in November. She has made a huge difference in the lives of children both at BH and beyond our school walls.

### **Amy Tome**

Amy has been a member of our PEG (PTA-Funded Educational Grant) Committee since its inception. She has been part of the Nominating Committee in past years and headed the committee this year. She was a Room Parent and Math/Science Action Coordinator multiple years dating back to 2014. She has dedicated significant volunteer hours helping at Fall Fun Fairs, Book Fairs, School Picture Days, Field Days, Colonial Day, and International Day.

### **Michelle Wagner**

Michelle has served on the PTA Board as Secretary, Co-President and Past President. To list everything Michelle has volunteered for or coordinated in her time at Brooks Hill would be nearly impossible. If there was a PTA event going on, you could count on Michelle to be Coordinating it or involved in some way. To name a few highlights - she has coordinated all major grade level events as well as Movie Night, the Naturalization Ceremony, various aspects of the Fall Fun Fair and fearlessly led PTA After School Clubs. She is currently planning the 5th Grade Final Thrill with Alexa to round out her PTA career. She has put on amazing Staff Appreciation Luncheons that are still talked about years later. Her attention to detail in everything she does is unparalleled and as I told her yesterday, she has inspired so many of us who have come after her on the board to set the bar as high as possible in everything we take on and her influence will truly be felt for years to come!

#### **Jean Waldmiller**

Jean is not only Lead Teacher at Brooks Hill, but also a tremendous asset to the PTA. She has served as the Teacher Representative on the PTA Board for many years, always filling in as needed for PTA events. Jean has been an International Day volunteer, a Fall Fun Fair Coordinator for Carnival Games, a PTA Clubs Coordinator (Stop Motion Animation) and Movie Night Volunteer. We feel very fortunate that while Jean is leaving Brooks Hill as a parent, she will still be part of the PTA Board as Lead Teacher!

On behalf of the PTA, I am delighted to recognize you as recipients of the 2021-2022 Brooks Hill PTA PILOT Award. We sincerely thank you for your commitment and dedication to the work of our organization and wish you and your families all the best!

#### **New business**

New document – everything we did this year is a great resource and reminder of all the work done  
Link in Enews – put on FB/ PTA website ASAP

**Adjourned at 8 PM by Janelle**